

Special Education Local Plan Area (SELPA) Local Plan

SELPA

Fiscal Year

LOCAL PLAN

Section D: Annual Budget Plan

SPECIAL EDUCATION LOCAL PLAN AREA



California Department of Education

Special Education Division

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SELPA

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D. Budget Plan

Each special education local plan area (SELPA) must have a responsible local agency or an administrative unit (RLA/AU), which is the legal entity that receives funds and is responsible for seeing that every eligible child receives appropriate services.

Public Hearing Notice Posting Date:

The Budget Plan was adopted at a SELPA public hearing on (date):

Projected special education budget funding, revenues, and expenditures by local educational agencies (LEAs) are specified in **Attachments II–V**. This includes supplemental aids and services provided to meet the needs of students with disabilities as defined by the Individuals with Disabilities Education Act (IDEA), as well as those who are placed in regular education classrooms and environments, and those who have been identified with low incidence disabilities who also receive special education services. Enter the following information:

RLA/AU Name

Number of LEAs

SELPA Mission Statement—(this field is optional)

SELPA Beliefs—(this field is optional)

SELPA Support Provided to LEAs

To ensure that SELPA and LEA's stay in compliance within federal and state laws by completing reporting requirements, allocating funds, operating an early education program and providing mental health and related services to its members.

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Table 1: Special Education Revenue by Source

Using the fields below, identify the special education revenues by funding source. The total revenue and the percent of total funding by source is automatically calculated.

Funding Revenue Source	Amount	Percentage of Total Funding
Assembly Bill (AB) 602 State Aid	\$19,864,819	65.56%
AB 602 Property Taxes	\$2,356,231	7.78%
Federal IDEA Part B	\$6,505,423	21.47%
Federal IDEA Part C	\$45,757	0.15%
State Infant/Toddler	\$0	0.00%
Preschool	\$0	0.00%
State Mental Health	\$1,063,301	3.51%
Federal Mental Health	\$465,730	1.54%
Other <input type="text"/>	<input type="text"/>	0.00%
Other <input type="text"/>	<input type="text"/>	0.00%
Total Revenue	\$30,301,261	100.00%

Using the form template provided in **Attachment II**, complete a distribution of revenues to all LEAs participating in the SELPA by funding source.

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Table 2: Total Budget by Object Codes

Object Code	Amount	Percentage of Total Funding
Object Code 1000—Certificated Salaries	35,004,513	39.25%
Object Code 2000—Classified Salaries	18,845,607	21.13%
Object Code 3000—Employee Benefits	17,381,784	19.49%
Object Code 4000—Supplies	\$369,021	0.41%
Object Code 5000—Services and Operations	15,932,659	17.86%
Object Code 6000—Capital Outlay	\$80,000	0.09%
Object Code 7000—Other Outgo and Financing*	\$1,571,499	1.76%
Total Expenditures	89,185,083	100.00%

Using the templates provided in **Attachment III**, complete a distribution of projected expenditures by LEAs participating in the SELPA by object code.

*Include a description of the expenditures identified under object code 7000:

The indirect cost is the percentage of the total expenses that each LEA has incurred. The expenses included are 1xxx to 5xxx minus the 5100 object code. The possible expenditures identified under the ICR are business offices for services such as contracts, purchasing, payroll checks, and personnel management.

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Table 3: Federal, State, and Local Revenue Summary

Using the fields below, identify funding by revenue jurisdiction and percent of total budget.

Revenue Source	Amount	Percentage of Total Funding
State Special Education Revenue	<input type="text" value="20,976,278"/>	69.12%
Federal Revenue	<input type="text" value="\$7,016,910"/>	23.12%
Local Contribution	<input type="text" value="\$2,356,231"/>	7.76%
Total Revenue From All Sources	30,349,419	100.00%

Using the form template provided in **Attachment IV**, provide a complete distribution of revenues to all LEAs participating in the SELPA by federal and state funding source.

Special Education Local Plan Area Funding Distribution

Describe the basic premise of the SELPA Allocation Plan for distributing dollars as closely as possible to how they are earned.

The funding plan allocates the AB602 (state dollars, state special education property taxes, Resource code 6500) net of "off-the-top" expenditures, based on the prior year Second Principal Apportionment (P-2) average daily attendance (ADA). The "off-the-top" expenditures is deducted from the gross AB602 funds prior to any allocation on a pre -ADA basis.

A base funding of \$ 140,000 is allocated to two smallest LEA's (Mt. House and Sunol Glen) in the SELPA to help them due to the small number of students enrolled. This \$70,000 per district is allocated in addition to amounts calculated on the basis of the prior- year ADA for the small LEA's.

In order to provide an additional layer of protection for the participating members an extraordinary cost pool (EOC) is set up which takes \$250,000 from the AB602 funds. Out of EOC the \$70,000 is given to each small LEA and the remaining \$110,000 is held by the SELPA in case of unforeseen expenditures. Requests for additional funding are presented to the SELPA and funding decisions will be determined twice annually by the Director's Group, as well as the Finance Committee. Any amount used during the fiscal year will be replenished in the subsequent year and it does not exceed \$250,000.

The out of home care and Low Incidence funds are included in the AB602 funds that SELPA receives and the SELPA holds the funds and distributes it. For Out of Home Care, the funds are allocated annually based on a pro-rata share of prior year's actual out-of-home care expenditures incurred on behalf of non-resident students reported by the districts.

The low incidence funds will be distributed to the member districts as part of AB602 funding. The

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allocation will be based on the prior year Dec. 1 low incidence students count for the districts. In case of Low incidence, any request for funds can be submitted by members to the SELPA.

The AB602 funds are used to maintain an SELPA Administrative Unit (AU) which is responsible for ensuring the SELPA and its members stay in compliance with federal and state laws by monitoring and completing reporting requirements, allocating funds to the SELPA members, and operating an early education program, as well as providing a multitude of mental health related services for its members.

Describe how the SELPA distributes IDEA revenues to the LEAs, including the models used to provide services to member LEAs:

The IDEA is allocated on a pro-rata basis using the prior year December pupil counts as reported in CASMIS, a software application developed and maintained by the Department of Education. The expenditure reports are collected from the LEA's and the SELPA AU submits the reports as per the guidelines set forth by the CDE. The distribution of the funds to the LEA's are done pro-rata bases.

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Table 4: Special Education Local Plan Area Operating Expenditures

Using the fields below, identify the total projected SELPA operating expenditures by SELPA accounting codes, the amount, and the percent of total expenses .

Accounting Categories and Codes		Amount	Percentage of Total
Certificated Salaries Code	<input type="text" value="1000"/>	<input type="text" value="\$247,893"/>	40.58%
Classified Salaries Code	<input type="text" value="2000"/>	<input type="text" value="\$94,049"/>	15.40%
Employee Benefits Code	<input type="text" value="3000"/>	<input type="text" value="\$95,497"/>	15.63%
Supplies Code	<input type="text" value="4000"/>	<input type="text" value="\$9,580"/>	1.57%
Services and Operations Code	<input type="text" value="5000"/>	<input type="text" value="\$130,800"/>	21.41%
Capital Outlay Code	<input type="text" value="0"/>	<input type="text" value="\$0"/>	0.00%
Other Outgo/Financing Code	<input type="text" value="7000"/>	<input type="text" value="\$32,993"/>	5.40%
Total Operating Expenditures		\$610,812	100.00%

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Table 5: Projected Expenditures for Supplemental Aids and Services in the Regular Classroom for Students with Low Incidence Disabilities

Enter the total revenue expenditures for supplemental aids and services for students with disabilities who are placed in the regular education classroom and for those who are identified with low incidence disabilities.

Total Federal and State Revenue budgeted for Supplemental Aids and Service Expenditures in the Regular Classroom Setting

Total Federal and State Funding

Percent of Total LEA Federal and State Revenue Expenditures for Supplemental Aids and Services in the Regular Classroom Setting

Total Projected Federal and State Revenue budgeted for Students with Low Incidence Disability Expenditures.

Percent of Total LEA Federal and State Revenue Expenditures for Students with Low Incidence Disabilities

Using the form template provided in **Attachment V**, provide a complete distribution of projected federal and state revenue expenditures by LEAs participating in the SELPA.