



# TRI-VALLEY SPECIAL EDUCATION LOCAL PLAN AREA

## BOARD OF TRUSTEES

### SEPTEMBER 23, 2019 MEETING MINUTES

**IN ATTENDANCE:**      **Board Members:** Chris Wenzel (Livermore); Joan Laursen (Pleasanton); Megan Rouse (Dublin); Yvonne Cerrato (ACOE) Denise Kent-Romo (Sunol); Monica Vaughn (ACOE)

**Staff/CAC:** Nanette Gray (SELPA); Correna Kelley (SELPA); Rebecca Williams (SELPA); Shubala Mani (SELPA); Frank Selvaggio (Livermore); Mary Jude Doerpinghaus (Pleasanton); Jennifer Chiarelli (Dublin); Sheilagh Andujar (ACOE)

**GUESTS:**              Ed Diolazo, Assist. Supt. (Pleasanton); Dr. Matthew Campbell, Assist. Supt. (Dublin)

**I. CALL TO ORDER/PLEDGE OF ALLEGIANCE: 6:01PM**

Joan Laursen called the meeting to order.

**II. APPROVAL OF AGENDA**

A motion to approve the agenda was made by Joan Laursen and seconded by Megan Rouse. Those present unanimously approved the motion.

**III. APPROVAL OF MEETING MINUTES: 06/17/2019**

A motion to approve the minutes of the Board Meeting held on 06/17/2019, motion passed, all in favor, no nays.

**IV. REQUESTS TO ADDRESS THE BOARD**

No public requests were made.

**V. INTRODUCTION OF NEW SELPA CLASSIFIED STAFF**

Senior SELPA Director introduced Rebecca Williams as the new Executive Secretary and Shubala Mani as the new Account Specialist for the SELPA office.

**VI. ITEMS FOR REPORT, DISCUSSION AND POSSIBLE ACTION**

**a. REVIEW THE REQUIREMENTS FOR CDE SELPA LOCAL PLAN TEMPLATE**

All State SELPAs are required to update their local plans; the last time it was mandated by the State was in 2006; Tri-Valley SELPA update their local plan in 2016. All SELPAs are required to submit their plan to assure all students with Special Education needs have access to services and to assure compliance with the state codes and statutes. The Senior Director stated that there will be a few members from CAC (Community Advisory Committee) on the Local Plan workgroup and there is a need to have a few Board



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Members as well. There must be approval from the Governing Board, the Superintendent of Pleasanton USD, and the Superintendent of Schools (ACOE). Part C of the plan is not due until 2021, but the review will begin now. Joan Laursen asked about possible meeting times/dates, Ed Diolazo asked about having this complete by the March Governance Meeting and how many meetings would need to be held to accomplish the review. Nanette stated minimum 2, maximum 3 meetings for the workgroup. Mary Jude Doerpinghaus asked if that would be enough time to go back and make changes if someone suggests an edit. Joan Laursen stated she feels some of the issues were already ironed out in the previous revision but made a suggestion that maybe there could be a special meeting, or to provide reports as we go, so that the first time they see the draft plan, is not in May. Dr. Matt Campbell asked what help is needed, Nanette answered, to be a part of the workgroup and recruit General Education participants as well. Ed Diolazo asked, if each LEA should bring it to their Board, and if so, by when, June? Megan Rouse asked if we should target for April or May so reviews and revisions can be made.

#### **b. APPROVE SELPA BUDGETS**

##### **i. Administrative Unit AU**

The proposed budget was completed in June, there have been some changes to the Annual Entitlement for the entire SELPA budget. There was an increase for the SELPA Director, and there is a new line item for a Speech Therapist for the Early Intervention Program, at \$75,000.00, as well as a DHH (Deaf/Hard of Hearing) Program Specialist. There was a reduction in employee salaries, due to the new staff beginning at the first step of the salary schedule. Joan Laursen asked where the additional monies come from, how can we afford the increases in the budget? Megan Rouse stated we should keep the monies in the budget, so we are not pushing it out and then pulling it back each year as expenditures change. Nanette answered that the Government increased the one-time monies that the SELPA received this year. Megan Rouse made a motion to approve, Denise Kent-Romo seconded, and the motion passed unanimously.

##### **ii. Clinical Services**

Assistant Director states that Clinical Services has a lower budget this year, about \$32,000.00 less than 2018/19. Some of the line items were combined, some decreased over the last few years. There was an increase in travel/conference due to the Clinicians mileage to various districts, as well as the graphics line item increase, due to more job fairs, etc. Megan Rouse made a



## TRI-VALLEY SPECIAL EDUCATION LOCAL PLAN AREA

### BOARD OF TRUSTEES

#### SEPTEMBER 23, 2019 MEETING MINUTES

motion to approve, Denise Kent-Romo seconded, and the motion passed unanimously.

#### **c. RATIFY COMMUNICATION WORKS CONTRACT**

The SELPA previously piggybacked off the Pleasanton USD contract with Communication Works to hire a Speech Therapist. The new contract agrees to pay for a Speech Therapist, 4 days a week, at \$92/hour. The total amount of the contract is not to exceed \$140,000.00 per year. Megan Rouse moves to ratify the contract, Denise Kent-Romo seconded and the motion passed unanimously.

#### **d. APPROVE CONTRA COSTA SELPA MOU**

The MOUS discusses the SELPA to SELPA contract, Pleasanton USD currently has one student in the program. Contra Costa will invoice the districts directly for services received. Yvonne Cerrato asked what type of services would cause a student to go to Contra Costa, Mary Jude Doerpinghaus answered, if the student has a specific medical condition, if the student needs AAC, PT, Augmentative CC, nursing, etc., if there are intensive needs for the student. Yvonne Cerrato asked if it is a private facility, Mary Jude Doerpinghaus it is a public facility run by CC SELPA, which follows the San Ramon Valley USD calendar. Ed Diolazo also noted that CC has its own SELPA office. Megan Rouse made a motion to approve, Chris Wenzel seconded and the motion passed unanimously.

## **VII. STANDING REPORTS**

### **A. TRI VALLEY DIRECTORS COUNCIL**

i. Jennifer Chiarelli gave an update for Dublin USD. They have filled all Certificated vacancies for the 2019/20 school year. The new staff includes; 3 Psychologists, a Program Specialists, a Behaviorists, a Department Secretary, and an Account Specialist, however they are always looking for and need Instructional Assistants. Dublin USD passed their compliance review for the 2016/17 school year and are working on a self-review for disproportionality which is due to the CDE by 10/30/19. On September 12<sup>th</sup>, a Wellness Center was opened at Dublin HS and is open for students and adults, it is staffed by Mental Health Professionals. Interns were hired to assist the program as well. The center offers snacks and hygiene items and has an outside garden area. A Social Worker was hired using LCAP money and will be housed at the Wellness Center to focus on Foster and McKinney Vento Youth.

ii. Mary Jude Doerpinghaus gave an update for Pleasanton USD. There are still some vacant positions in Special Education and the department is working with subs trying to get them filled. There was a Professional Development training to kick off the new year, every teacher



## TRI-VALLEY SPECIAL EDUCATION LOCAL PLAN AREA

### BOARD OF TRUSTEES

#### SEPTEMBER 23, 2019 MEETING MINUTES

was in attendance. Fagen Friedman and Fulfroost (specialists in Education law), gave a presentation on compliance and creating a defensible IEP. A survey targeted towards parents of students with 504 Plans and IEPs was conducted and the data was reviewed with the school sites. CALPADS reporting is creating multiple errors and a massive clean up of Special Education data is underway. A Counseling Enriched classroom opened at Foothill HS with 6 students, a 7<sup>th</sup> is pending, very exciting to have it up and running. Extended School Year was a success, and the Adaptive PE teacher received Teacher of the Year.

iii. Monica Vaughn gave an update for ACOE. The demographics of students have been stable, there are approximately 50 students with IEPs. Enrollment at Juvenile Hall has decreased to approximately 55-60 student per day, down from 100 per day. The percentage of student with IEPs has increased, from 25% to 40%. There was a big focus on Professional Development, the entire Special Education team, had 2, (3) hour trainings on ground up IEPs. Lozano Smith came in for Manifestation Determination hearings, all district Special Education Directors were invited to attend, as there had been some problems with expulsions. There have been no gaps in service for students who go between their District and the County Office.

iv. Frank Selvaggio gave an update for Livermore Valley Joint USD. The qualifying of Hispanic students continues to increase, even though it is a smaller population of students (under 40%) in the district. Correna and Frank are working on the Elementary Counseling Enriched class, since the teacher resigned. By placing a student in a General Education classroom as opposed to a Mild/Moderate classroom, there has been an increase of 15 points for Special Education students on assessments and an increase of 10 points for General Education students in the district. Yvonne Cerrato stated that when she taught, she appreciated this classroom model and she thinks General Education students do better as well by observing and becoming aware of different learning styles.

#### **B. COMMUNITY ADVISORY COMMITTEE**

No update given.

#### **C. ASSISTANT DIRECTOR FOR CLINICAL SERVICES**

Correna Kelley gave an update for Clinical Services. There are now six Counseling Enriched Programs, four new teachers and one that will need to be replaced. There was a great start to the school year, even with a few rough patches in. The new programs are at Foothill HS and the Middle School program moved to Dublin. Right now, the focus is on the Smith CE program as it is struggling and the students are struggling getting dysregulated. Clinical Services is working with outside agencies to come in and assess the needs of the program. During Professional Development there was a training for secondary teachers on the level system for the CE classes. It was very successful and very well received by the staff who



## TRI-VALLEY SPECIAL EDUCATION LOCAL PLAN AREA

### BOARD OF TRUSTEES

#### SEPTEMBER 23, 2019 MEETING MINUTES

attended. The numbers of students have been steady and referrals of students has been steady as well.

#### **D. SELPA SENIOR DIRECTOR**

Nanette Gray gave an update for the SELPA office. There is a Professional Development for Private School Parents available. Regional Center of the East Bay agreement has had ongoing issues since last year. The CC SELPA and Tri-Valley SELPA are aligned, but RCEB is far off and there is a consideration for an arbitrator to reach an agreement. October 11<sup>th</sup>, will be the Fiscal Collaboration meeting, two transportation companies will be presenting, so SELPA can explore the cost. The one-time funding from the Governor will come directly to the Districts, not through the SELPA office.

#### **VIII. BOARD DISCUSSION / REQUESTS**

- a. SELPA Senior Director asked to reschedule March 16<sup>th</sup>, 2020 Board of Trustees meeting to another date due to a State ADR Conference that all Directors will be attending. Meeting will be moved to March 9<sup>th</sup>, 2020.
- b. Future Agenda Items  
None

#### **IX. ADJOURNMENT**

Meeting adjourned at 7:09pm