

# TRI-VALLEY SPECIAL EDUCATION LOCAL PLAN AREA BOARD OF TRUSTEES

<http://trivalleyselpa.org>

## March 18, 2019 Meeting Minutes

**IN ATTENDANCE:** **Board Members** Chris Wenzel (Livermore); Joan Laursen (Pleasanton); Megan Rouse (Dublin); Dan Nelson (Mtn. House); Denise Kent-Romo (Sunol);

Staff/CAC –Nanette Gray (SELPA); Correna Kelly (SELPA); Alpana Gupta (SELPA); Frank Selvaggio (Livermore); Mary Jude Doerpinghaus (Pleasanton); Jennifer Chiraelli (Dublin); Sheilagh Andujar (ACOE)

**GUESTS:** Ed Diolazo, Assist. Supt. (Pleasanton); Mike Biondi Assist. Supt. (Livermore); Molleen Barnes, Superintendent (Sunol); Lynn Medici

**I. CALL TO ORDER/PLEDGE OF ALLEGIANCE: 6:03 pm**

Joan Laursen called the meeting to order.

**II. APPROVAL OF AGENDA**

A motion to approve the agenda was made by J. Laursen and seconded by M. Rouse. Those present unanimously approved the motion.

**III. APPROVAL OF MEETING MINUTES: 01/14/2019**

A motion to approve the minutes of the board meeting held on 1/14/19 was made contingent upon the following correction – list Denise Kent-Romo as a Board Member instead of a Guest – motion made by M. Rouse and seconded by Denise Kent-Romo. Motion passed all in favor, no nays.

**IV. REQUESTS TO ADDRESS THE BOARD**

No public requests were made.

**V. ITEMS FOR REPORT, DISCUSSION, AND POSSIBLE ACTION**

**A. Appoint Replacement for Vacant Mountain House Representative**

Marianne Griffith has resigned from the Board of Trustees

Dan Nelson has been selected to be the Board of Trustee member by the Mountain House Board. Board does not need to vote

**B. Officer Elections**

Positions to be filled are the Chairperson, Vice Chairperson

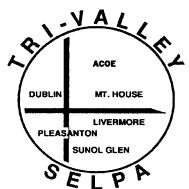
Nominations for office of Chairperson – Joan Laursen nominated, motion made by Megan Rouse, seconded by Denise Kent-Romo, motion passed, all Ayes.

Nominations for office of Vice Chairperson – Megan Rouse nominated, Chris Wenzel motioned, Denise Kent-Romo seconded, motion passed, all Ayes.

**C. Update on SELPA AU Expenditures – Nanette Gray presenting**

Total revenues for 2018-19 are \$481,655, total expenses through March 11, 2019 are \$390,478. Balance for remainder of year is \$47,390.

The expenses are the actuals through March 11 plus the projected/encumbered expenses through June 30, 2019 – column heading will be changed to reflect Actuals and Encumbered.



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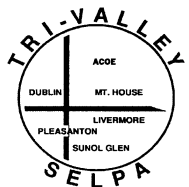
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- D. Proposal to Increase FTE of Infant Program Employee from .5 FTE to .7 FTE  
SELPA Early Start (Infant Program) serves solely low incidence Infants from birth – 2 years. SELPA employs a DHH specialist, contracts for other needed related services. Infants with severe needs is placed in outside program, such as California School for the Deaf.  
Currently the SELPA receives 2 grants to serve our infants.- \$108,900 and \$3,900 – the grants are not sufficient to serve these students.  
SELPA has experienced a 56% increase in infants referrals in past year. Grants are based on data from 1980-81. The amounts of the grants do not increase.  
SELPA currently has 1 employee that coordinates the infant services and also serves as the Deaf/HH teacher at .5FTE. The proposal is to increase this position to .7 FTE from current level of .5 FTE.  
Speech services for infants are also increasing.  
Motion to increase FTE from .5 to .7 at an additional cost of \$4,750.25 for the remainder of this year by Megan Rouse, seconded by Denise Kent-Romo, motion approved by all.
- E. Proposal to Distribute Preschool Grants 3320 and 3310  
Federal Gov't no longer allows States to separate out preschools from these 2 grants. Starting this fiscal year these grants will be combined into one grant - 3310. Directors and fiscal teams recommend taking an average of the last 3 years of the grant monies – take this off the top of the IDEA grant and distribute this amount to the 3 districts that have preschool programs. The average for the past 3 years is 7.98% which will be distributed to Pleasanton, Dublin and Livermore Valley. Motion to take 7.98% of the IDEA grant and provide to the 3 districts with preschool programs by Joan Laursen, seconded by Megan Rouse, motion approved by all.
- F. Proposal for Regionalized Services/Program Specialist (RS/PS) Funds  
Prior to 2013/2014 RS/PS Funds were a separate item on SELPA Funding Allocations  
In 2013/2014 the RS/PS Funds were rolled into AB602.  
In 2018/2019 RS/PS Funds were separated out again.  
The proposal by the SELPA is to use the RS/PS Funds to operate the SELPA AU and distribute any remaining funds at the end of the fiscal year to each district based on the ADA.  
Motion to have RS/PS Funds stay with the SELPA AU until the end of each fiscal year by Megan Rouse, seconded by Denise Kent-Romo, motion approved by all.
- G. Proposal to Distribute Carry Over Funds  
Recommendation by the SELPA AU is to distribute Carry Over Funds \$196,157 back to the member districts and County Office of Education based on the prior year P2 ADA.  
Motion to Distribute Carry Over Funds in the amount of \$196,157 to member districts and County Office of Education based on the prior year P2 ADA by Megan Rouse, seconded by Joan Laursen, motion approved by all.

## VI. STANDING REPORTS

- A. Tri-Valley Directors Council
- i. Frank Selvaggio – Livermore Valley Joint Unified School District
    1. 2059 Eligible Students
    2. Of the recent referrals 50% of them are Speech and Language
    3. Upcoming Parent Special Needs Meeting coming up on March 20<sup>th</sup>

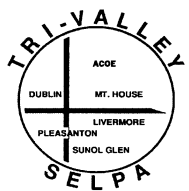


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4. On-going discussions with Cal State East Bay on Cohort that will allow current Paraeducators with their Bachelor's degree to attend school in Livermore to get their teaching credential. Need commitment of 15 – 20 people, Livermore has 12 interested, would like to make up the difference with Paraeducators from other member districts.
  - ii. Jennifer Chiraelli – Dublin Unified School District
    1. Dublin has 921 Eligible Students
    2. Expecting 13 certificated openings in the 2019-20 school year
    3. Hosting a Special Ed Hiring fair in near future – coordinating with HR
    4. Need more Speech Therapists and School Psychs as employees rather than contractors.
    5. Exploring opening 2 Mild/Mod classrooms next year – elementary and high school levels.
    6. Budget projections have been completed.
  - iii. Mary Jude Doeringhaus – Pleasanton Unified School District
    1. Staff at capacity or overcapacity – looking for solutions
    2. Working with student services and school psychs on projections for next year.
    3. Expecting vacancies next year so am actively hiring.
    4. SNC – Special Needs Committee from PTA organization has been very active this year. They are done will all events
    5. Exploring Staff Development options for next year.
- B. Community Advisory Committee – David Bona
  - i. No Update
- C. Correna Kelley – Tri-Valley SELPA – Mental Health
  - i. Angst viewing in Dublin – great turnout. Students are critical part of the panel – they will continue to include the High School students in the workshops.
  - ii. Clinician has just finished 4 week Parent Workshop for the parents of CE students.
  - iii. Continue seeing an increase in mental health needs.
  - iv. Looking into an Intern program to increase resources at all sites.
- D. Nanette Gray – Tri-Valley SELPA Senior Director
  - i. Bay Area Collaborative has finalized the NPS/NPA Master Contract for the 2019-20 school year. There are three major updates to the contract this year:
    1. CALSTRS reporting requirements - if a NPS/NPA is working with a retiree and they are receiving STRS it is the responsibility of the NPS/NPA to report that to the LEA's
    2. New Restraint and Seclusion Law contains new CE reporting requirement – this is now listed in the new Master Contract
    3. Therapy Animals – if the contractor wants to bring a therapy animal on site it has to be mutually agreed upon by the district, contractor and NPS/NPA
  - ii. PIR- Performance Indicator Review Training – Directors and Asst. Directors can attend training presented by the CDE at no cost to districts or SELPA.
  - iii. Legislative Sharing Day will be held in Sacramento on May 1<sup>st</sup>.
  - iv. Director's Council meetings in April and May
  - v. Make A Difference Awards Ceremony will be May 16, 2019 at Pleasanton Middle School
  - vi. ADR Grant has been used for Facilitated IEP trainings. ADR Conference in March was very helpful.



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- vii. Most Directors feel there is a need for additional NPS/NPA options. They attended an observation at Catapult learning in Antioch that is interested in opening an additional location in Livermore. Catapult will be submitting a proposal to Nanette for presentation to the Board in June.

### **VII. Board Discussion/Requests**

- A. Local Plan revisions – absence of Board Members will be addressed
- B. Budget will be presented in June and finalized in September
- C. CAC needs to review the budget and budget development matters prior to action by the Governance Council
- D. Please try to send a designee if you are going to be absent

### **VIII. Meeting adjourned at 7:46 PM**

Minutes approved June 17, 2019