

# TRI-VALLEY SPECIAL EDUCATION LOCAL PLAN AREA BOARD OF TRUSTEES

<http://trivalleysepa.org>

## October 31, 2016 Special Meeting Minutes

**IN ATTENDANCE:** Board Members Chuck Rogge (Livermore); Valerie Arkin (Pleasanton); Yvonne Cerrato, (ACOE); Marianne Griffith (Mt. House)

Staff/CAC – Sara Woolverton (SELPA); Ed Thompson (SELPA); Toni Cardenas (SELPA), Sharon Kuhfal (SELPA), Blaine Cowick (Dublin); Maryann Frates (Livermore); Marla Silversmith (Pleasanton);

**GUESTS:** Odie Douglas, Assist. Supt. (Pleasanton); Cindy Alba Asst. Supt. (Livermore); Leslie Boozer, Superintendent (Dublin), Matt Phillips (SSC), Suzanne Speck (SSC)

**I. CALL TO ORDER/PLEDGE OF ALLEGIANCE – 10:00 a.m.**

Valerie Arkin called the meeting to order at 10:05 a.m. and led the pledge of allegiance.

**II. APPROVAL OF AGENDA**

A motion to approve the agenda was made by Valerie Arkin, Yvonne Cerrato approved and seconded by Marianne Griffith. Those present unanimously approved the motion.

**III. APPROVAL OF MEETING MINUTES for 6/20/16, 9/19/16, 9/29/16:**

A motion to approve the minutes of 6/20/16 was made by Valerie Arkin, Chuck Rogge approved and seconded by Yvonne Cerrato. Those present unanimously approved the motion.

A motion to approve the minutes of 9/19/16 was made by Valerie Arkin, Chuck Rogge approved and seconded by Yvonne Cerrato. Those present unanimously approved the motion.

A motion to approve the minutes of 9/29/16 was made by Valerie Arkin, Chuck Rogge approved and seconded by Yvonne Cerrato. Those present unanimously approved the motion.

**IV. REQUESTS TO ADDRESS THE BOARD**

No public requests were made.

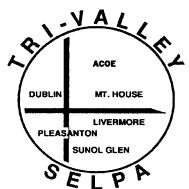
**V. ITEMS FOR REPORT, DISCUSSION, AND POSSIBLE ACTION**

**A. Tri-Valley SELPA Allocation Plan**

Suzanne Speck and Matt Phillips went over PowerPoint presentation explaining how the dollars come to the SELPA and how the Allocation Plan Committee worked together to propose a new plan.

It was suggested that the extraordinary cost pool name be changed to extraordinary cost pool for small districts, once the smoothing is done.

Chuck Rogge moved to approve the Allocation plan and review it after the first year. Yvonne Cerrato seconded. Those present unanimously approved the motion.



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### B. Process for Notifying the SELPA of changes in district trustee members of the SELPA Board

Member districts are to notify the SELPA as soon as possible if Board member is going to change.

## VI. BOARD DISCUSSION / REQUESTS

### A. Board Discussion –

1. There was a discussion on approval of the minutes. How can a member vote on minutes if they were not a part of the discussion? It was decided that today we would vote as a district.
2. Board binder was discussed and it was agreed that each district office should have a board binder and a google file to reference if needed.

### B. Future Agenda Items

1. Discussion on who can approve the minutes.

## VII. ADJOURNMENT

Meeting was adjourned at 11:05 a.m.